

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, May 13, 2014 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF APRIL 15, 2014 MEETING MINUTES**
7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Page 1)
 - b. Appointments by County Board Chair (2-4)
 - c. Recognition of Outgoing Supervisor John Molinaro
 - d. Farm Bureau Article – Civic Duty? Civic Honor! (5)
 - e. Zoning Committee Notice of Public Hearing, May 15, 2014 (Page 6-7)
8. **PUBLIC COMMENT**
9. **ANNUAL REPORTS**
 - a. Corporation Counsel – Phil Ristow
 - b. County Administrator – Ben Wehmeier
 - c. Economic Development Consortium – Genevieve Borich
 - d. Finance – Brian Lamers
 - e. Human Resources – Terri Palm-Kostroski

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

10. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Ordinance – Repeal Ordinance No. 2005-29 eliminating health and dental insurance for the County Board Chair (Page 8-9)
 - b. Ordinance – Delete meeting fees for the Chair when meeting with staff (Page 10)
11. **FINANCE COMMITTEE**
 - a. Resolution – Adoption of budget and finance policies (Page 11-22)
12. **INFRASTRUCTURE COMMITTEE**
 - a. Resolution – Award bulk fluid dispensing system and fuel station bids for Highway Facility (Page 23)
13. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 24)
 - b. Amend Zoning Ordinance (Page 25-27)

14. SUPERVISOR WALT CHRISTENSEN
 - a. Resolution – Oppose DNR air permit for Enbridge Line 61 expansion (Page 28)
15. APPOINTMENTS BY COUNTY ADMINISTRATOR
 - a. Blane Poulson to the Blue Spring Management District Board of Commissioners for a two-year term ending April 19, 2016 (Page 29)
 - b. Blane Poulson to the Lower Spring Lake Protection & Rehabilitation District for a two-year term ending April 19, 2016 (Page 29)
 - c. Steve Nass to the Land Information Council for a two-year term ending April 19, 2016 (Page 29)
 - d. Russell Kutz to the Human Services Board to fill an unexpired term ending November 1, 2014 (Page 29)
 - e. Corporation Counsel – Jon Blair Ward
16. APPOINTMENTS BY COUNTY BOARD CHAIRMAN
 - a. Glen Borland, Jim Mode and Augie Tietz to the Economic Development Consortium for a two-year term ending April 19, 2016 (Page 30)
 - b. Mo Hansen, to the Wisconsin River Rail Transit Commission for a three-year term ending April 30, 2017 (Page 30)
 - c. Laura Payne to the Wisconsin River Rail Transit Commission for a two-year term ending April 30, 2016 (Page 30)
 - d. Augie Tietz to the Wisconsin River Rail Transit Commission for a one-year term ending April 30, 2015 (Page 30)
 - e. Nancy Mortensen to the Local Emergency Planning Committee (LEPC) for an indeterminate term (Page 30)
 - f. Ryan Ellifson to the Local Emergency Planning Committee (LEPC) for an indeterminate term (Page 30)
17. ANNOUNCEMENTS
18. ADJOURN

NEXT COUNTY BOARD MEETING, JUNE 10, 2014 7:00 P.M. ROOM 205

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
May 1, 2014**

Available Cash on Hand		
April 1, 2014	\$	(100,571.73)
April Receipts	\$	<u>7,740,540.89</u>
 Total Cash	 \$	 7,639,969.16
 Disbursements		
General - April 2014	\$	5,546,049.93
Payroll - April 2014	\$	<u>1,194,073.22</u>
 Total Disbursements	 \$	 <u>6,740,123.15</u>
 Total Available Cash	 \$	 899,846.01
 Cash on Hand (in bank) May 1, 2014	\$	1,871,882.20
Less Outstanding Checks	\$	<u>972,036.19</u>
 Total Available Cash	 \$	 899,846.01
 Local Government Investment Pool - General	 \$	 25,549,193.03
Institutional Capital Management	\$	16,066,541.73
Local Government Investment Pool -Clerk of Courts	\$	25,932.47
Local Government Investment Pool -Farmland Preservation	\$	227,618.11
Local Government Investment Pool -Parks/Liddle	\$	87,470.24
Local Government Investment Pool -Highway Bond	\$	<u>3,521,049.94</u>
	\$	45,477,805.52
 2014 Interest - Super N.O.W. Account	 \$	 334.14
2014 Interest - L.G.I.P. - General Funds	\$	7,445.02
2014 Interest - ICM	\$	58,484.79
2014 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	24.83
2014 Interest - L.G.I.P. - Farmland Preservation	\$	68.43
2014 Interest - L.G.I.P. - Clerk of Courts	\$	7.37
2014 Interest - L.G.I.P. - Highway Bond	\$	<u>999.62</u>
Total 2014 Interest	\$	67,364.20

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Item 7b

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for standing committees, hereby appoint the following:

ADMINISTRATION AND RULES/ICC COMMITTEE: (5 members - 1 Chair - 1 1st Vice Chair - 1 2nd Vice Chair)
Braugler, Hanneman, Nass, Rinard, Schroeder

ECONOMIC DEVELOPMENT CONSORTIUM: (3 members + 6 Municipality Representatives)
Borland, Mode, Tietz, David, Freitag, Hansen, Johnsrud, Trebatoski, Wilke

FAIR PARK COMMITTEE: (5 members)
Counsell, Foelker, Hanneman, Kutz, Poulson

FARMLAND CONSERVATION EASEMENT COMMISSION: (3 members + 2 public)
Christensen, Nass, Poulson, Burlingham, Hadler

FINANCE COMMITTEE: (5 members)
Braugler, Hanneman, Jones, Poulson, Schroeder

HIGHWAY COMMITTEE: (5 members)
Buchanan, Christensen, Counsell, Jaeckel, Zentner

HOME CONSORTIUM BOARD: (3 county representatives + 1 Alternate)
Buchanan, Kannard, Schultz, Kutz (Alternate)

HUMAN RESOURCES COMMITTEE: (5 members)
Babcock, Braugler, David, Mode, Wineke

INFRASTRUCTURE COMMITTEE: (5 members)
David, Jones, Kannard, Kelly, Kutz

LAND & WATER CONSERVATION COMMITTEE: (5 members - 2 members of UW Extension + 1 Chairman of Farm Service Agency)
Foelker, Hartz (UW), Morse (UW), Zentner, Anfang

LAW ENFORCEMENT /EMERGENCY MANAGEMENT COMMITTEE: (5 members)
Counsell, Lund, Morris, Rinard, Wineke

PARKS COMMITTEE: (5 members)
Christensen, Foelker, Kelly, Payne, Tietz

PLANNING & ZONING COMMITTEE: (5 members – 3 Unincorporated)
David, Jaeckel, Nass, Reese, Rinard

SOLID WASTE COMMITTEE/AIR QUALITY: (5 members)
Lund, Murley, Reese, Schroeder, Zentner

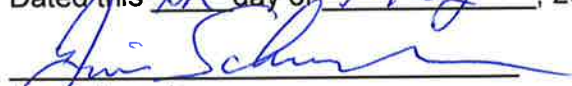
UNIVERSITY EXTENSION EDUCATION COMMITTEE: (5 members)
Babcock, Borland, Hartz (LWC), Morse (LWC), Murley

WI COUNTIES UTILITY TAX ASSOCIATION: (1 member)
Christensen

WISCONSIN RIVER RAIL TRANSIT COMMISSION (3 members)
Hansen, Payne, Tietz

Effective April 25, 2014

Dated this 7th day of May, 2014



Jim Schroeder



JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Center Avenue, Room 204 A
Jefferson, WI 53549
Telephone (920) 674-8607


JIM SCHROEDER
County Board Chair

Board Rule 3.05(1)* Appointment to Standing Committee

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for standing committees, hereby appoint Mariah Hadler to the Farmland Conservation Easement Commission for a one year term ending May 1, 2015.

Effective May 7, 2014

Dated this 7th day of May, 2014



Jim Schroeder



JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Center Avenue, Room 204 A
Jefferson, WI 53549
Telephone (920) 674-8607


JIM SCHROEDER
County Board Chair

Board Rule 3.05(1)* Appointment to Standing Committee

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for standing committees, hereby appoint Margaret Burlingham to the Farmland Conservation Easement Commission for a three year term ending May 1, 2017.

Effective May 7, 2014

Dated this 7th day of May, 2014



Jim Schroeder

Civic Duty? Civic Honor!

wfbf.com/blogs/civic-duty-civic-honor/

Daphne Holterman

It seems I have often heard people lament about being on jury duty or even being on call for jury duty. It saddens me to hear this.

For the past seven years, I have served as chief inspector working the polls at all elections held in our local town hall. I had an "ah-ha" moment after leaving the polls on April 1. I was on my way out of the door several hours after the polls closed. It was dark. The flag was coming down off the flag pole as the moon shone above. I felt a surge of American pride. I did my part. I had worked much of the day with several other township residents and our town clerk to ensure a valid election process. (It reminded me that this doesn't happen in some places around the world.)

We worked in concert for the good of the whole. We followed the rules to the letter. We registered new young voters. We answered observers' questions. We felt the weight of the world on our shoulders to ensure the citizenry had a chance to be heard. In the end, 22% turned out at the polls. Those voters will probably tell you they feel devoted and take their duty as a registered voter seriously. I only wish more citizens would participate in elections and in our government, from serving on local committees to attending state hearings.

The township residents who came to vote had zeal! They were:
Smiling Serious Ready to chat with neighbors they don't often see
Respectful Proud to participate in democracy

Voting has always been a top priority in our household. My parents have always been actively involved in elections and supporting candidates and my mother was a poll worker. I guess I am following in their footsteps. (Thanks Ray and Fran Johnson!)

Being chief election inspector brings great responsibilities. I am in charge. I can ask people to leave if they disrupt the election process. I supervise curbside voting. I make the calls on any issue that arises. And I am always learning new things with each election.

Farm Bureau is an organization that offers all members a chance to get involved and vote. The group also actively participates in state and federal legislative issues. This grassroots participation is critical to making our republic "work."

Most of all, I feel honored to be a party of democracy in action. Not everyone gets a chance to do this in life, several times a year! It's an honor to be asked and it's an honor to serve. I only ask each citizen to take their responsibility seriously and get out to vote every chance they get.

I'm an American first and a farmer second.



NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Greg David, Don Reese, Amy Rinard, George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: May 15, 2014

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, May 15, 2014, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/ RURAL RESIDENTIAL

R3725A-14 – Bruce Lucht: Create two new 1-acre building sites, one from part of PIN 004-0515-1633-001 (20 Acres) and one from part of PIN 004-0515-2122-000 (40 Acres). The sites are in the Town of Cold Spring, near **N1290 Fremont Road**.

R3726A-14 – John Tincher/Tikalsky Farms LLC Property: Rezone to create a 2-acre building site on **Fremont Road** in the Town of Cold Spring from part of PIN 004-0515-1742-000 (40 Acres).

R3727A-14 – John Tincher/Tikalsky Farms LLC Property: Rezone 6 acres from PIN 004-0515-1714-001 (20 Acres) for a new residential building site with existing barn on **Fremont Road**, Town of Cold Spring.

R3728A-14 – John Tincher/Tikalsky Farms LLC Property: Create a 2-acre farm consolidation lot at **W4147 Fremont Road** in the Town of Cold Spring from part of PIN 004-0515-1741-000 (36.945 Acres).

R3729A-14 – John & Geraldine Franz: Create a 5-acre farm consolidation lot at **W2298 STH 16** from part of PINs 012-0816-0743-000 (37.635 Acres) and 012-0816-1812-000 (29.08 Acres) in the Town of Ixonia.

R3730A-14 – Charles Hutchins/Hutchins Trust Property: Rezone 2 acres of PIN 020-0814-1624-000 (40 Acres) for a new residential building site on **CTH Q** in the Town of Milford.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

R3731A-14 – Paul Kramer: Rezone 14 acres of PIN 004-0515-1821-001 (15 Acres) on **Heyse Drive** in the Town of Cold Spring.

CONDITIONAL USE PERMIT APPLICATIONS

CU1779-14 – George Leveille/Kenneth & Naomi Steel Property: Conditional use to allow up to ten dogs in an A-1 zone at **N2311 Frommader Road** in the Town of Hebron. The site is PIN 010-0515-0124-002 (1 Acre).

CU1780-14 – Debra Camodeca: Conditional use for a bed and breakfast at **N9038 Setz Lane** in the Town of Waterloo on PIN 030-0813-1141-000 (39.787 Acres). The property is zoned A-1, Exclusive Agricultural.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

ORDINANCE NO. 2014-_____

**Repeal Ordinance No. 2005-29 eliminating health and dental insurance
for the County Board Chair**

Executive Summary

Health and dental insurance for an employee is estimated at approximately \$18,000 per year. Changing from self-funded health insurance to the State Insurance Plan as of 2009 created eligibility requirements that probably prohibit the Chair from being eligible for the State Plan coverage. Repeal of this ordinance will eliminate the cost and potential problems arising from attempting to provide insurance to a part-time official.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2005-29 allowing the County Board Chair to be eligible for health and dental insurance upon payment of the contribution required for eligible non-union employees and elected officials is hereby repealed.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Administration & Rules Committee

05-13-14

Philip Ristow: 04-28-2014; 05-07-14

ORDINANCE NO. 2005-29

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

WHEREAS, Jefferson County is a self-organized county, authorized by law to establish salary and compensation for county board supervisors, and

WHEREAS, in addition to meeting fees, Ordinance No. 2001-20 establishes a salary of \$550 per month for the position of county board chair, together with county payment of required Wisconsin Retirement Fund contribution of the employer and the employee, and the employer's share of the State Life Insurance Plan policy, and

WHEREAS, the Finance and Human Resources Committees have reviewed the compensation for the position of county board chair and recommend in addition to those items approved in Ordinance No. 2001-20, the county board chair shall also be eligible for health and dental insurance upon payment of the contribution required for eligible non-union employees and other elected officials.

Section 1. The county board chair shall be eligible for health and dental insurance upon payment of the contribution required for eligible non-union employees and elected officials.

Section 2. This ordinance shall take effect April 18, 2006.

Fiscal Note: The County's contribution for family health insurance coverage is \$996 per month. The employee contribution is \$41.62 per month. For family dental coverage the county contribution is \$60 per month. In 2006, eight months of family health and dental insurance will cost \$8,448. In 2007, a full year at current rates would be \$12,672. Such funds will be utilized from the county board budget account.

Adopted by the Jefferson County Board of Supervisors this 8th day of November, 2005.

s/Sharon L. Schmeling
Sharon L. Schmeling
Chair

ATTEST:

s/Barbara A. Frank
Barbara A. Frank, County Clerk

Published the 14th day of November, 2005.

VOTE: Ayes 24, Noes 6 (Lehmann, Walz, Zentner, Ley, Imrie, Reese), Noes 0

ORDINANCE NO. 2014-_____

Delete meeting fees for the Chair when meeting with staff

Executive Summary

Some years ago the above language was enacted to provide a meeting fee for the County Board Chair to meet with staff. As the County Board Chair does not have direct line of authority with regard to staff, and is already provided a salary, this amendment eliminates the financial incentive to go outside the chain of command. In the past 10 years about \$30,000 has been paid to Board Chairs for meeting with staff, with a high of \$6,272 in 2008 and a low of \$55 in 2012.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.02(6) of the Board of Supervisors' Rules of Order is amended as follows:

(6) The County Board Chairperson is authorized and directed to attend meetings and conferences on matters directly related to county government. The County Board Chairperson may direct the Vice Chairperson or some other member of the County Board to attend such meetings and conferences, either in place of the Chairperson or along with the Chairperson. The County Board Chairperson, the Vice Chairpersons and such other board members as may be designated by the Chairperson, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses as currently provided in Ordinance 2001-19, as most recently amended August 8, 2006. The County Board Chair shall be entitled to a meeting fee for meeting with ~~staff~~ or the County Administrator. Board members authorized by the Chairperson to attend meetings and conferences shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to board members attending meetings who have not been authorized as required in this paragraph. [am. 03/09/10, Ord. 2009-24]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken.

Requested by
Administration & Rules Committee

05-13-14

Philip Ristow: 04-28-2014; 05-07-14

Executive Summary for Resolution Adopting Budget and Finance Policies

The resolution process adopting 5 policies that are being followed currently, which puts them in official policy form. These policies incorporate best financial practices.

The policies include:

Debt Service Policy-The purpose of this policy is to manage debt levels and capital needs of the County.

Budget Carryover Policy-The purpose of this policy is to put guidelines into place on carrying over budget funds and the procedure to do so.

Budget Amendment and Adjustment Policy-The purpose of this policy sets guidelines in the process of amending or adjusting the budget. This is to assist the Departments, Administrator, Finance Committee and County Board on whether a change is a budget adjustment or a budget amendment and what approval level is needed.

Revenue Policy-The purpose of this policy is to help the County maintain a steady flow of revenues. It addresses the main sources of revenue such as property tax, sales tax and federal and state funding. It includes fees, rates and charges that are controlled by the County. It also points out that one time revenues should not be used to fund continuing operating costs.

Capital Projects Policy-The purpose of the policy is to assist in decision making for current and future capital projects. It addresses the 5-year capital improvement plan and also helps point out the operational impacts with implementing the capital improvement program.

These policies were approved by the Finance Committee at its 4/10/14 and 5/8/14 meetings.

Brian Lamers CPA: 5-8-14

05-13-14

RESOLUTION NO. 2014-____

Adoption of budget and finance policies

WHEREAS, the Finance Committee has reviewed various policies which attempt to capture current methods, incorporate best practices and create procedures where there is currently need for more precision, and

WHEREAS, the Finance Committee believes that adopting the following policies will result in better budget development and expenditure accountability,

NOW, THEREFORE, BE IT RESOLVED that the Debt Service, Budget Carryover, Budget Amendment & Adjustment, Revenue and Capital Projects Policies be adopted.

Fiscal Note: No direct fiscal impact.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Finance Committee

05-13-14

Phil Ristow: 05-07-2014

**Jefferson County, Wisconsin
Debt Service Policy**

Policy

The County may borrow money only to finance its Capital Improvement Program and other capital assets. The County's ability to achieve the lowest possible financing costs is tied directly to its fiscal management, including the existence and adherence to formal fiscal policies. Because of the significant annual and long-range cost of debt service, and to assure both taxpayers and bond rating agencies that debt levels and ability to pay debt service are actively managed, the County adopts this policy.

Purpose

The purpose of this policy is to provide the County with a guide to manage debt levels by evaluating the need for capital investments against the capacity to pay for financing the costs of meeting that need. The goal of this policy is to equip the County Board, Administration, and taxpayers with guidelines and information that can inform good decisions on borrowing money to accomplish the fiscal and program mission of the County.

Governing Factors

By state statute, the County's debt obligation cannot exceed 5% of the equalized value of all property in the County, including Tax Increment Financing Districts.

By state statute, there is a separate property tax levy rate limit for debt service levy. The baseline for the limit is the 1992 tax rate adopted for the 1993 budget.

The County cannot issue debt to fund current or ongoing operations of the County.

Maturity of debt obligations must be no more than the useful life of the capital investment being financed, or than the final maturity of refunding debt.

Refunding opportunities will be evaluated when they arise to achieve future interest costs savings.

Debt Limitations

The County's Capital Improvement Plan includes projections for replacement of assets as well as anticipating investment in new assets that may be needed. The plan is expected to be updated periodically to reflect additions, deletions and other changes in assets or circumstances. It is expected that investment in operating equipment, fleet and technology will be transitioned such that acquisitions will be made through annual budget appropriations when applicable, as determined by management and the County Board.

Bond proceeds should be limited to financing the costs of planning, design, land acquisition, buildings, permanent structures, attached fixtures or equipment, and movable pieces of equipment, or other costs as permitted by law. Acceptable uses of bond proceeds can be viewed as items which can be capitalized. Non-capital furnishings and supplies will not be financed from bond proceeds. Refunding bond issues designed to restructure currently outstanding debt are an acceptable use of bond proceeds.

The County will not use short-term borrowing to finance operating needs except in the case of extreme financial emergency which is beyond its control or reasonable ability to forecast.

Borrowing capacity will be evaluated first by the Governing Principles, and then using a number of factors, specifically:

1. Demand-what is the need for borrowing
 - a. Demand is measured by the needs presented by the Capital Plan. It can also be based on opportunities that arise from time to time which require capital investment by the County.
2. Capacity-what is the maximum amount to borrow
 - a. The maximum amount to be borrowed at any given time will be determined by evaluating the following factors:
 1. Current and projected annual debt service level
 2. Market Conditions
 3. Economic conditions
 4. Opportunity for participating in low interest financing, grant opportunities and other situations beneficial to the County.
3. Affordability-what is the fiscal impact
 - a. A projection of annual debt service impact for each borrowing will be done, incorporating the elements of capacity. It will include budgetary impact, as well as a projection of tax impact. Debt service will be calculated as the annual amount needed to satisfy principal and interest payments.
4. Term-length of payback period
5. Payment Structure-how payments are applied
6. Advance Refundings-bond issuance used to pay off another outstanding bond that bears a higher rate of interest

Bond Ratings

Debt issuance is rated by agencies specializing in the analysis of organizations' ability to pay off their debt. The County is rated for each bond issue.

It is the goal of the County to maintain and if possible, to improve these ratings, as it allows easy entry into the bond sale market and favorable interest rates. This policy, in conjunction with other fiscal policies of the County and overall good fiscal management are critical in rating maintenance.

Debt Issuance

The County relies on the sale of bonds for the majority of its financing needs. These sales are conducted through the use of a financial advisory firm and recognized bond counsel. This allows the County continued access to the bond market and ensures compliance with all the Securities and Exchange Commission (SEC), Municipal Securities Rulemaking Board (MSRB) and IRS regulations.

Bonds will be sold on a competitive basis.

Reporting

The County's debt information is part of the Comprehensive Annual Financial Report (CAFR). Annual debt service requirements are budgeted as part of the annual budget approval process. Bond ratings received by rating agencies are published and available for public review.

Administration

This policy is for use in guiding financing decisions of the County, and can be interpreted by the County Board as part of overall discussions related to debt issuance. It is administered in conjunction with the County's other fiscal policies. It may be amended or revised from time to time as determined by the County Board.

**Jefferson County, Wisconsin
Budget Carryover Policy**

Definition

Budget carryover refers to funds budgeted but unexpended during a budget year which are brought forward as additions to the subsequent year's budget. This policy excludes restricted funds or funds that statutorily are required to be carried over.

Policy

Carryover of funds can only be approved through County Board action. County Board action for carryover shall be requested after approval by the County Administrator.

To be eligible for carryover funding, the following conditions must be satisfied:

- 1) Funds must be available in the requesting department's previous year's unspent balance.
- 2) Carryover is needed for completion of projects or the purchase of specific items approved in the previous year's budget but not accomplished. (Typically for Capital Outlay)
- 3) Carryover is required to meet existing County Board policy or to comply with accounting requirements (Debt Service, Capital Projects, etc.)

Procedure

The departments shall request carryover of funds around mid February (date to be determined by the Finance Department and County Administrator). The request should include the account number, the amount and a specific reason for the carryover.

The Finance Department will compile the information to go to the County Administrator for approval. The request then will be sent on to the Finance Committee for approval and then to the County Board for approval.

If the County Board approves the carryover request, the Finance Department is responsible for getting the approvals published as a class 1 notice within 10 days after approval.

Administration

This policy is for use in guiding financing decisions of the County, and can be interpreted by the County Board as part of overall discussions related to budget carryover. It is administered in conjunction with the County's other fiscal policies. It may be amended or revised from time to time as determined by the County Board.

**Jefferson County, Wisconsin
Budget Amendment and Adjustment Policy**

Policy

The County adopts an annual budget. The detailed budget document is adopted at the department level but monitored at the cost center level. A cost center can be a department or an activity within a department. Management can make transfers within a department or an activity within a department without approval of the Finance Committee or County Board.

To supplement the appropriation for a department, the Finance Committee can approve transfers from contingency. Transfers may not exceed in aggregate the amount set up in the contingency fund and may not for any one department exceed 10% of the funds originally appropriated for that department. Transfers in excess of 10% must follow the budget amendment process and be approved by the County Board.

The County is required to publish budget amendments as a class 1 notice within 10 days after a change is made.

Proposed amendments to the budget are prepared by the requesting department, reviewed by the County Administrator to approve or disapprove and forwarded to the County Board based on the level of adjustment (see below).

County Board approval requires a two-thirds vote of the entire membership (20 votes of the 30 member County Board).

It shall be policy that budget adjustments/amendments shall require approval at the following levels:

- a) Level 1 adjustments may be made at the discretion of the Department Head.
- b) Level 2 (a) and (b) adjustments shall require approval of the County Administrator.
- c) Level 3 amendments shall require approval of the Finance Committee subsequent to review and approval of the County Administrator.
- d) Level 4 (a), (b), (c) and (d) amendments shall require approval of the County Administrator, respective standing committee if required and a two-thirds vote of the County Board.

Procedure

- a) Level 1 adjustments shall be made at the discretion of the Department Head to assist with budget monitoring. At this level it is also at the discretion of the department head to forward a copy of a Budget Amendment Request form to the Finance Department for monitoring of budgets and assist in the development of future budgets.

- b) Level 2 adjustment requests shall be requested by the Department Head to the County Administrator for approval or denial. The County Administrator will notify the department of the decision and forward the Budget Amendment Request form to the Finance Department.
- c) Level 3 amendment requests shall be requested by the Department Head to the County Administrator for approval or denial. The County Administrator will notify the department of the decision and forward the Budget Amendment Request form to the Finance Department. If the request is approved by the County Administrator the Finance Department will add it to an agenda item for review by the Finance Committee. The department requesting the amendment shall have a representative there that can answer questions at the Finance Committee meeting.
- d) Level 4 amendment requests shall be requested by the Department Head to the County Administrator for approval or denial. The County Administrator will notify the department of the decision and forward the Budget Amendment Request to the Finance Department and will add it to an agenda item for review by the County Board. The department requesting the amendment shall have a representative there that can answer questions at the County Board meeting.

Administration

This policy is for use in guiding financing decisions of the County, and can be interpreted by the County Board as part of overall discussions related to budget amendments. It is administered in conjunction with the County's other fiscal policies. It may be amended or revised from time to time as determined by the County Board.

Note: All purchases are still subject to Ordinance No. 2005-01 "Jefferson County Purchasing Ordinance".

**JEFFERSON COUNTY
BUDGET ADJUSTMENT OR AMENDMENT REQUEST**

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Level 1	Adjustments of operating appropriations up to \$4,999 from one account to another <u>within</u> the department's budget	Department Head
<input type="checkbox"/> Level 2	<input type="checkbox"/> a. Adjustments of operating appropriations over \$5,000 and up from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> b. Substitution of capital items or adjustment of operating to capital appropriations up to \$24,999 from one account to another <u>within</u> the department's budget.	Administrator
<input type="checkbox"/> Level 3	Amendments of operating or capital appropriations needing additional funding from contingency funds from that are under 10% of the funds originally appropriated for an individual department.	Finance Committee
<input type="checkbox"/> Level 4	<input type="checkbox"/> a. Amendments of operating or capital appropriations needing additional funding from contingency funds from that are over 10% of the funds originally appropriated for an individual department.	County Board
	<input type="checkbox"/> b. New programs in a department that were not originally budgeted through increase in expenses with offsetting increase in revenue for that program. (i.e. grant funding or donations)	County Board
	<input type="checkbox"/> c. Substitution of capital items or adjustment of operating to capital appropriations over \$25,000 from one account to another <u>within</u> the department's budget.	County Board
	<input type="checkbox"/> d. Amendments of operating or capital appropriations needing funding from general fund balance.	County Board

Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____

Description of Adjustment:

Department Head Signature _____ Date _____

County Administrator Signature _____ Date _____

- 1) Salaries and Fringes are not included as operating above, any changes to salaries and fringes must be discussed with the County Administrator.
- 2) The County Administrator shall make the determination if the budget adjustment needs to go to the County Board.
- 3) Any items \$5,000 and above must be capitalized.

**Jefferson County, Wisconsin
Revenue Policy**

Policy

The County must be sensitive to the balance between the need for services and the County's ability to raise taxes, charges and fees to support those services.

The County relies on property tax as one of the main sources of revenues to fund state and local programs and services.

The County, as authorized by state statute, enacted a 0.5% County sales tax to help reduce the property tax.

The County attempts to maintain a diversified and stable revenue stream. The County continues its efforts for greater reliance on true user fee service charges to help offset reductions of federal/state funding and to reduce reliance on property tax revenues. Service and user fee charges are implemented for those that can be individually identified and where costs can be directly related to the level of service provided.

The County Board will set all fees, rates and charges for services which are County controlled and independent of any statutory controls.

The County will establish all user charges and fees at a level related to the full cost (operating, indirect and capital, etc.) of providing the services.

The County will regularly review fees and user charges to allow the rates to keep pace with the cost of providing services.

The County will follow an aggressive policy of collecting revenues.

The County maximizes its return on investment consistent with its investment policy. Investment income is used to reduce reliance on the property tax levy.

One-time revenues shall not be used to fund continuing operating costs, except to manage a short-term spike in program costs, the phasing of a new or expanded program, making investments that have future payoffs and to smooth out the impacts of significant state and/or federal funding reductions.

During the budget process the County will estimate its annual revenues by an objective analytical process.

Administration

This policy is for use in guiding financing decisions of the County, and can be interpreted by the County Board as part of overall discussions related to revenue. It is administered in conjunction with the County's other fiscal policies. It may be amended or revised from time to time as determined by the County Board.

**Jefferson County, Wisconsin
Capital Projects Policy**

Policy

A capital project is defined as an active or proposed non-recurrent expenditure in one or more specified plan years for permanent fixed assets (building, land, improvement, equipment or technology installation) which has a significant useful life or extends the useful life of an existing fixed asset.

Highway infrastructure projects are included within the Highway fund, which is an Enterprise Fund.

Capital projects are usually proposed and adopted as part of the annual County budget process.

Purpose

The County prepares a five-year capital improvement plan, which provides comprehensive planning, budget stability, and analysis of the long-range capital needs of the County

This policy is to plan for infrastructure and other capital improvements as they are needed rather than reacting to emergencies. Project requests need to provide sound justification based on established need. Justification should also include alternatives considered and the future projected impact on operating budgets.

Operational impacts of capital projects indicate the annual on-going and one-time costs or savings associated with implementing the capital improvement program. The additional on-going impacts are included in the departments' operating budget requests. This includes providing for additional personnel, operating cost, needed fixed assets or and new/additional revenues to be achieved. Cost savings are also identified in the department's budget if base budget costs can be reduced or cost increases are offset or avoided.

Administration

This policy is for use in guiding financing decisions of the County, and can be interpreted by the County Board as part of overall discussions related to capital projects. It is administered in conjunction with the County's other fiscal policies. It may be amended or revised from time to time as determined by the County Board.

RESOLUTION NO. 2014-____

Award bulk fluid dispensing system and fuel station bids for Highway Facility

WHEREAS, the last two bid packages for the Highway Facility were sought for bulk fluid dispensing systems and the fuel station, and

WHEREAS, such bids were the potential subject of a combined bid if the bidder was so inclined, and

WHEREAS, the following results were received:

US Petroleum	\$599,995 (combined bid)
Walt's Petroleum	\$628,015 (combined bid)
Oil Equipment Co. (no bid bond)	\$195,500 (bulk fluids only)

AND WHEREAS, the Infrastructure Committee recommends accepting the bid of US Petroleum with a combined bid amount of \$599,995, subject to reductions for alternates in the total amount of \$23,600 for the use of the existing propane fuel management system, dispenser, pump, motor and elimination of the performance bond for a net of \$572,395,

NOW, THEREFORE, BE IT RESOLVED that Bid Package #20 and #21, Bulk Fluids Dispensing Systems & Fuel Station, be awarded to US Petroleum in the amount of \$572,395 after the reductions for Alternate #3, Voluntary Alternates #1 and #2.

Fiscal Note: Target price for the bulk fluid system and fuel station was \$504,500. The final amount of \$68,000 above the target price is due to moving the existing propane system from the current Highway Department to the new location which was not included in the target price. Further savings will result through direct owner purchases of materials such that sales tax in the approximate amount of \$15,000 will not be incurred bringing the final amount to about \$557,000.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Infrastructure Committee

05-13-14

Phil Ristow: 05-07-14

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on April 17, 2014, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3724A-14, R3712A-14, R3713A-14, R3714A-14, R3715A-14, R3716A-14, R3717A-14, R3718A-14, R3719A-14, R3720A-14, R3721A-14, R3722A-14 AND R3723A-14

DATED THIS TWENTY-EIGHTH DAY OF APRIL 2014

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3708A-14, R3709A-14, R3710A-14 AND R3711A-14 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

ORDINANCE NO. 2014-_____**Amend Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3724A-14, R3712A-14, R3713A-14, R3714A-14, R3715A-14, R3716A-14, R3717A-14, R3718A-14, R3719A-14, R3720A-14, R3721A-14, R3722A-14 and R3723A-14 were referred to the Jefferson County Planning and Zoning Committee for public hearing on April 17, 2014, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS AND A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone 3 acres of PIN 024-0516-1011-000 (16.578 acres) to A-2 with conditional use for storage of concrete contractor's equipment at **W925 Hooper Road**. Rezone 2 acres of that parcel to allow for an adjacent A-3 rural residential lot. The property is in the Town of Palmyra. This action is conditioned upon road access approval from the Town of Palmyra, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for the residential building site, and upon receipt and recording of a final certified survey map showing shared access to both zones being split by the zone boundary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3724A-14 and R3712A-14 – Tim & Christine Riedel

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create a 1-acre building site on **Mansfield Road**, on PIN 002-0714-1934-001 (19.942 acres) utilizing consolidation of parcels of record from PIN 002-0714-2033-000. The site is in the Town of Aztalan. This utilizes the last available A-3 lot for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town of Aztalan, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map for the lot. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3713A-14 – Kathy Zimmermann/Ardis Eilenfeldt Trust property

Create a 5-acre farm consolidation lot around the home at **N5845 Harvey Road** in the Town of Aztalan from part of PIN 002-0714-1941-000 (39.5 acres). Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. We note that a five acre lot will allow for a maximum of five animal units. R3714A-14 – Kathy Zimmermann/Ardis Eilenfeldt Trust property

Enlarge the existing farm consolidation lot by rezoning it, PIN 004-0515-1622-000 (1 acre) owned by William & Shirley McCormick at **N1644 Findlay Road** and by rezoning two adjacent acres, part of PIN 004-0515-1622-001 (39 acres) owned by Ronald Drost. The properties are in the Town of Cold Spring. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map or deed transfer document. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3715A-14 – Ronald Drost/William & Shirley McCormick property, Ronald Drost property

Create a 4.5-acre farm consolidation lot at **N7143 Shade Road** in the Town of Farmington from part of PIN 008-0715-0324-000 (37.834 acres). This action is conditioned upon approval and recording of a final certified survey map for the lot. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. We note that 4.5 acres allows a maximum of 4.5 animal units on the property. R3716A-14 – Lorraine Knaack

Rezone 2.6 acres with the home at **W5872 Star School Road** in the Town of Koshkonong. The site is part of PINs 016-0514-2213-000 (34.1 acres) and 016-0154-2242-000 (36.13 Acres). This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the property. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3717A-14 – Keith Moritz/Pond Hill Dairy LP

Rezone PIN 018-0713-3123-001 (0.8 acres) owned by Matthew Workman at **N5190 STH 134**, and part of PIN 018-0713-3123-000 (10.918 acres) owned by Micheal and Pamela Ziarniks, all in the Town of Lake Mills. This action is conditioned upon approval and recording of a certified survey map or recording of a deed transfer document and payment of all applicable Town of Lake Mills fees. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. A Zoning and Land Use Permit must be obtained and a double permit fee paid for beginning construction without a permit. R3718A-14 – Matt Workman/Micheal and Pamela Ziarnik property & Matthew Workman property

Create a 1.2-acre building site on **Rome Oak Hill Road** from part of PIN 026-0616-2011-003 (6.5 acres) in the Town of Sullivan. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is

further conditioned upon road access approval by the Town of Sullivan, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private septic systems, and upon approval and recording of a final certified survey map for the lot. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3719A-14 – Barry Boos/Royce Boos Trust property

Create a 2.2-acre building site on **Hardscrabble Road** from part of PIN 026-0616-2523-004 (16.952 acres) in the Town of Sullivan. Rezoning is conditioned upon road access approval by the Town of Sullivan, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3720A-14 – Michael & Matthew Meracle

Rezone 2.1 acres with the home at **N2360 CTH A**, Town of Sumner from part of PIN 028-0513-0413-001 (35.002 acres). This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of the final certified survey map for the lot. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. We note that a maximum of two animal units can be allowed on two acres. R3721A-14 – Nathan Stach

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND N, NATURAL RESOURCE

Create a 2-acre building site from part of PIN 032-0815-1244-001 (9.4 acres) and a 24-acre Natural Resource zone adjacent to it from part of PINs 032-0815-1244-000 (20.3 acres) and 032-0815-1243-000 (43.8 acres). The sites are on **Overland Drive** in the Town of Watertown. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town of Watertown, upon receipt by Zoning of a soil test for the A-3 zone showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. This action creates one lot with two zones; the Natural Resource zone cannot be sold separately except to an adjoining property owner or after having been granted variance because it does not have its own frontage on and access to a public road. R3722A-14 & R3723A-14 – Doug Saloga/Saloga Property Management LLC property

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Planning & Zoning Committee

05-13-14

Deb Magritz: 05-07-14

RESOLUTION NO. 2014-____

Oppose DNR air permit for Enbridge Line 61 expansion

WHEREAS, Enbridge Energies Line 61 runs from Superior to northern Illinois entering Jefferson County by Waterloo and crossing under the Rock River south of Fort Atkinson just north of Lake Koshkonong, and

WHEREAS, the material to be transported in this pipeline is tar sands oil which is more corrosive and acidic than traditional oil and leads to more pipeline ruptures and spills, and

WHEREAS, tar sand pipelines in the Midwest spill 3.6 times more per mile than traditional pipelines, and

WHEREAS, tar sands oil is more dense than traditional oil and does not float, requiring potential dredging to clean up any spill, and

WHEREAS, the DNR held a public hearing on May 5, 2014, in Superior, Wisconsin, which is the only public hearing scheduled regarding this matter, and

WHEREAS, it is desirable to have further public input as well as a full environmental assessment before approving this expanded pipeline use where failure would constitute a significant threat to the waters and property values in Jefferson County, because at peak operation, this pipeline will carry more oil than the proposed Keystone pipeline,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board urges the Wisconsin Department of Natural Resources to reject the air permit for this project and undertake a full environmental assessment before authorizing Enbridge to move tar sands oil through Jefferson County in its pipelines.

BE IT FURTHER RESOLVED that the County Clerk shall send copies of this resolution to the Governor, DNR Secretary and DNR Air Quality Staff.

Fiscal Note: No fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Supervisor Walt Christensen

05-13-2014

Phil Ristow: 05-07-2014

APPOINTMENTS BY COUNTY ADMINISTRATOR

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

- a. Blane Poulson, Palmyra, WI to the Blue Spring Lake Management District Board of Commissioners for a two-year term ending April 19, 2016.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- b. Blane Poulson, Palmyra, WI to the Lower Spring Lake Protection & Rehabilitation District for a two-year term ending April 19, 2016.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- c. Steve Nass, Lake Mills, WI to the Land Information Council for a two-year term ending April 19, 2016.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- d. Russell Kutz, Jefferson, WI to the Human Services Board to fill an unexpired term ending November 1, 2014.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

Item 16a **APPOINTMENTS BY COUNTY BOARD CHAIR**

By virtue of the authority vested in me I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated Consortiums, Commissions and Committees:

Economic Development Consortium

- a. Glen Borland, Fort Atkinson, WI for two-year term ending April 19, 2016.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

- b. Jim Mode, Jefferson, WI for two-year term ending April 19, 2016.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

- c. Augie Tietz, Watertown, WI for two-year term ending April 19, 2016.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

Wisconsin River Rail Transit Commission

- d. Mo Hansen, Waterloo, WI for a three year term ending April 30, 2017.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

- e. Laura Payne, Town of Oakland, WI for a two year term ending April 30, 2016.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

- f. Augie Tietz, Watertown, WI for a one year term ending April 30, 2015.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

Local Emergency Planning Committee (LEPC)

- g. Nancy Mortensen, Deerfield, WI for an indeterminate term.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

- h. Ryan Ellifson, Helenville, WI for an indeterminate term.

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____